



**Colorado Municipal Clerks Association
CMCA Transition and Budget Meeting
January 21, 2022
8:30 AM
ZOOM Conference**

Meeting ID: 881 4218 6555 Password: 145794

MINUTES

1. Call to Order

President Duffey called the meeting to order at 8:32 a.m.

Present: President Tobi Duffey, Vice-President Stephanie Carlile, Past-President Christian Samora (Via Zoom), Director Tiffany O’Connell, Treasurer Charity Campfield, and Secretary Tiffany Kavanaugh.

Absent: Director Meghan Martinez.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Introduction of Members Present

The board introduced themselves to members in attendance.

4. Approval of Minutes

- a) October 21, 2021
 - i. Annual Business Meeting
- b) November 8, 2021
 - i. Special Meeting
- c) November 17, 2021
 - ii. Special Meeting
- d) December 2, 2021
 - i. Special Meeting

MOTION

Treasurer Campfield moved to approve the minutes as presented, seconded by Director O’Connell. The motion passed unanimously.

5. CMCA Member Input

There was no member input.

6. Standing Committee Reports

Education Committee Co-Chair Charity Campfield reported on the recent Education Committee meeting.

Heather Meierkort (via Zoom) reported on meetings of the Membership Committee.

7. Institute Director Report

Institute Director Novak reported on a successful year full of educational opportunities and high attendance.

8. Officers' Report

Director O'Connell reminded committees that work plans are due February 18th. Karen Goldman provided input on Committee Work Plans.

9. Review and Adoption of 2022 CMCA Budget

Treasurer Campfield provided a brief overview of the draft budget, including an increase of \$20,000 in Scholarships, a new line item titled "Sponsorship of Clerks For Conferences", and increased funding for the Membership Committee. Treasurer Campfield and Institute Director Novak responded to questions.

MOTION

Director O'Connell moved to approve the 2022 CMCA Budget, seconded by Vice-President Carlile. The motion passed unanimously.


10. Other Business

There was no other business.

11. Adjourn


The meeting was adjourned at 8:51am.

APPROVED:

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President Tobi Duffey

ATTEST:

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Secretary Tiffany Kavanaugh