



**Colorado Association of
Municipal Clerks Board Meeting
July 31, 2023
1:00 p.m.**

MINUTES

1. Call to Order

Vice President O'Connell called the meeting to order at 1:06 p.m.

2. Roll Call of Board Members

In attendance:

President Stephanie Carlile
Vice-President Tiffany O'Connell
Past President Tobi Duffey
Treasurer Hayley Curtis
Board Member Eaton
Board Member Foster Owens

Absent:

Secretary Jenna DiRubbo

3. Approval of the 2023 Updated Handbook

Motion: Board Member Foster Owens moved to approve the 2023 Updated CMCA Handbook. Vice President O'Connell seconded. The motion passed by unanimous consent. The 2023 Updated CMCA Handbook will be sent to the Website Committee to be posted on the website.

4. Selection of the 2026 Annual Conference Site

The Board discussed the submissions received for the 2026 CMCA Annual Conference.

Motion: Vice President O'Connell moved to award the 2026 CMCA Annual Conference site to the application from Estes Park. Past President Duffey seconded. The motion passed by unanimous consent.

5. Bylaw Changes Discussion

Vice President O'Connell presented the item. The Board discussed proposed changes to the bylaws and the process by which they are changed.

Motion: Past President Duffey moved to approve proposed changes to *Article III Membership* and *Article V Meetings*, recommend the adoption of the changes by the CMCA Membership, and have the notification of proposed changes along with the redline of the changes distributed to the CMCA Membership a minimum of thirty days prior to the election. Board Member Foster Owens seconded. The motion passed by unanimous consent.

6. Request To Move Free Conference Registration From 2023 to 2024

Motion: Board Member Foster Owens moved to allow Lori Malsbury to use her free 2023 CMCA Conference registration at the 2023 CMCA Annual Conference in Fort Collins. Vice President O'Connell seconded. The motion passed by unanimous consent.

7. Update From Past President Tobi Duffey RE: CMCA Election

Past President Duffey presented the item.

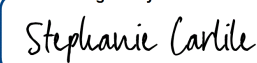
8. Other Business

- CMCA 501C3 Process: Discussion was presented by Board Member Eaton.
- Additional Bylaw Changes: Vice President O'Connell proposed changes to *Article II Purpose*.
Motion: Vice President O'Connell moved to approve the adoption of the proposed changes to *Article II Purpose, Article III Membership* and *Article V Meetings*, recommend the adoption of the changes by the CMCA Membership, and have the notification of proposed changes along with the redline of the changes. Past President Duffey seconded. The motion passed by unanimous consent.


9. Adjourn

President Carlile adjourned the meeting at 1:43 p.m.

APPROVED:

DocuSigned by:

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President Stephanie Carlile

ATTEST:

DocuSigned by:

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Past President Tobi Duffey